

PCC FOR THE PARISH OF ST GILES THE ABBOT, FARNBOROUGH

Minutes of the PCC for St. Giles the Abbot, Farnborough

Sunday 13th June at 3pm via Zoom

Item	
Present	The Rector: Matthew Hughes, Chair MH , Carol Fryer CF , Linda Montgomery LM , Helen Roberts HR , Irene Dancer ID , Carol Stokes CS , Jo Cook JC
2	Apologies: Chris Hallet CH , Susan Midha SM , Richard Healey RH
3	Declaration of interests: None
4	Minutes of previous meeting: The Rector put forward a proposal for the minutes to be accepted. Proposed: HR Seconded: JC Agreed: All
5	Matters arising from the Minutes: None
6	Welcomes: The Rector welcomed Carol and Richard to their new role on the PCC. Proposed: CF Seconded: HR Agreed: all
6	Appointment of Treasurer, Assistant Treasurer, Secretary, Safeguarding officer and Lead Recruiter The Rector put forward that the following members were elected to these positions; Treasurer – Paul Beamiss Assistant – Carol Fryer Secretary – Linda Montgomery Safeguarding officer – Irene Dancer Lead Recruiter – Linda Montgomery Proposed: CS Seconded: HR Agreed: all
7	Signing of trustee liability: LM explained that this will happen remotely due to Covid
8	Electoral Roll: No new applications
9	Safeguarding: ID explained that she will send out safeguarding documents and that new PCC members need to complete the foundation training. LM explained that a DBS needs to be completed by new PCC members and will send out a detailed letter explaining how to complete the progress.

Rector's report:**I. Consultation document**

After a short discussion and adjustment to say the Sunday School will be reviewed, the PCC agreed that this document could now go to members of the mailing list for consultation.

There was also discussion about the churches approach to reengagement and how in consultation with choir leader and member there will be a reestablishment of the choir.

Proposed: **JC** Seconded: **CS** Agreed: **all**

II. Review of magazine

CF presented the magazine accounts to the meeting.

<u>Costs to 31 May 2021</u>			
Print run	180	pm	28 pages
Printing	310	pm	1.72 per mag
Art work	175	pm	0.97 per mag
	471		2.69 per mag

<u>Delivery Costs</u>	
Stamps	33.6
Delivery	36
Total	69.6

<u>Costs in May 2021</u>		Per mag
Printing	471	2.62
Delivery	69.6	0.39
Total	540.6	3.00

<u>Income to 31.5.21</u>	
2020	£1,622.00
Hard copy	£4,670.00
Email	460
Donations	£224.00
One off sales	77
	£7,053.00
Advertising	£1,455.00
Total	£8,508.00
Per month (12)	£709.00
Per copy (180)	£3.94

Notes:

1. Income is for all of 2021
2. One off sales will increase income
3. Advertising will increase income
4. Reducing to 24 pages will slightly reduce print costs

Conclusion:
Any loss is offset by:

- a. Previous year profits
- b. Donations
- c. One-off sales
- d. Advertising

Recommendations:

1. Increase one-off sales
2. Increase subscribers
3. Increase advertising

Key issues discussed:

- Income for this year is just holding it's own at current costs
- Cost of quarter page advert has been reduced from £27 to £5 without the knowledge of the editorial team or PCC agreement
- It was acknowledged that there is a need to be honest with advertisers about the reduced circulation
- That subscriptions and one off sales need to be increased

	<ul style="list-style-type: none"> • That after seven and a half years of fantastic work, Helen and Eddie will be retiring from the magazine in December. An alternative editorial team needs to be recruited and the are welcome to work alongside current team if they wish to. • There are three options for the future if the magazine: <ol style="list-style-type: none"> 1. Magazine remains in current format with new team, 2. Magazine goes quarterly with 'what's on' moving online 3. No magazine • This matter to be discussed further when more information has been gained and an advert placed <p>The Rector raised a huge thanks to Helen and Eddie for their dedication and hard work over many years.</p> <p>Proposed: ID Seconded: JC Agreed: all</p> <p>III. Formation of Centre sub-committee</p> <p>The Rector asked if the PCC would support the formation of a sub-committee to work further on the plans for the centre. It is hope that Richard Healey would be able to join this. It is also hoped that Paul Beamiss may become involved. Carol Fryer also volunteer as a member of the PCC. There are currently just three plans to considered but a budget needs to be established and costing for each project to be able to make an informed decision.</p> <ul style="list-style-type: none"> • Complete rebuild • Refurbishment with extension • Refurbishment only
<p>9</p>	<p>Deanery Synod: Not met</p>

10

Financial report: CF presented the financial report

ST Giles Accounts to 31.5.21

Income - Down		
81,591	2020 – 78,897	2019 – 84,344
Expenditure - Down		
60,799	2020 – 63,053	2019 – 77,231
Profit		
20,792	2020 – 15,844	2019 – 7,113

Overall, we are holding our own despite the lockdown. Comparison to last year may be a bit misleading, although 2019 reflects and is skewed by the organ restoration.

<u>Income Down:</u>		
Collections – 788	L/y – 1570	2019 – 4,510
Funerals/Baptisms/weddings collections – 245	L/y – 815	2019 – 1,495
Centre Hire – 200	L/y – 1,572	2019 – 2,003
<u>Income up:</u>		
Donations – 969	L/y – 236	2019 – 1,589
Fete – 3,876	L/y – 1,201	2019 - 978
<u>Expenditure Up:</u>		
Post – 1,980		
Church Maintenance – 3,445	L/y – 114	
Admin – 1,605	L/y – 296	Roof repairs/Desk (Leg
Centre – 963	L/y – 684	Audit cost 2020/2021
<u>Expenditure Down:</u>		
Organists – 600	L/y – 1,800	Roof repairs
Altar services – 152	L/y – 403	
Church Gas – 294	L/y – 443	
Centre Electric – 686	L/y – 893	
Centre cleaning – 221	L/y – 1,419	

Continuing standing orders have provided the core of our income, enhanced by donations and fete contributions. At the same time expenditure has been reduced, although we have seen outgoing roof repairs for both the church and the centre.

<u>Funerals to date</u>		
Cremations – 7	Burials – 15	B of ashes - 9

11

Correspondence: None

12

AOB: There is the need to catch up with the backlog of 'Thanks Giving' services

- Memorial services: Graham Shaw plus others
- Bells
- Organ recital

12

Date of next meeting: 3pm 12th September 2021 – United PCC

Signed.....

Dated.....